

DEPARTMENT OF PERSONNEL

209 E. Musser Street Carson City, Nevada 89710 (702) 687-4050

> MEMO PERD #11/97 March 25, 1997

MEMORANDUM

TO:

All State Agencies

ATTN:

Designee for Personnel Rules and Class Plan Distribution

FROM:

Department of Personnel

SUBJECT:

TEMPORARY REGULATION CHANGES

The temporary regulations included with this memorandum are being proposed for adoption at the April 25, 1997 Personnel Commission meeting. This meeting will be held at 9:30 a.m. in the Department of Education's Conference Room, 700 East Fifth Street, Carson City, Nevada. An informational note precedes each regulation which explains the proposed change.

Please see that all department heads, division heads and personnel officers, as appropriate, are advised of these proposed changes. Also, please circulate, post the attached "Notice of Hearing," or otherwise notify your employees.

Temporary regulations become effective when they are approved by the Personnel Commission and filed with the Secretary of State. They automatically expire on November 1, 1997 unless they are approved for permanent adoption by the Legislative Commission. It is our intent to submit regulations approved by the Personnel Commission for permanent adoption prior to November 1.

SPM:dsb

Enclosures